

# भारतीय सूचना प्रौद्योगिकी संस्थान, नागपुर ४४०००६

**Indian Institute of Information Technology, Nagpur**

Address: RTTC (BSNL) Building, Seminary Hills, Near TV Tower, Nagpur-440006

Website: [iitn.ac.in](http://iitn.ac.in), e-mail: [registrar@iitn.ac.in](mailto:registrar@iitn.ac.in), Phone No.0712-2801369

(Please quote "REF CODE NO" for reference in all documents)

## QUOTATION ENQUIRY

Ref No.: IITN/STR/QUOT/2017-18/03

Date :22.08.2017

M/s \_\_\_\_\_

### REFERENCE OF THIS LETTER MUST BE MENTIONED ON THE CLOSED ENVELOPE CONTAINING YOUR QUOTATION

#### **Sub: Quotation for the supply various "Printing and Supply Answer books"**

Dear Sir,

On behalf of Mentor Director, IIT Nagpur, quotations are invited in sealed cover for supply of the under mentioned articles. The price should be quoted on F.O.R. I.I.I.T. Nagpur delivery basis. The Earliest delivery date should be mentioned for each article. The quotation should be valid for 90 days from the date of submission. Specific mention regarding the country of manufacture / origin should be specified against each article wherever applicable. The bidder must quote GST No , CST No., Service Tax No. etc. on their quotation, without which the quotation will not be entertained.

Quotations should be reach to I/c Registrar, IIT Nagpur, Old Library Building, 1st Floor, Stores Section South Amabazari Road, Visvesvarya National Institute of Technology, Nagpur-440010 (MH) **on or before 31.08.2017 upto 3.00 P.M.** GST , Sales Tax and any other tax (if applicable) should be included in the price quoted, but it must be shown separately indicating % being levied. In absence of specific mention regarding taxes applicable, it will be presumed that the rates quoted by the firm are inclusive of all taxes on F.O.R. IIT Nagpur basis. Quotation received after the due date will not be considered.

100% Payment by Cheque will be made against submission of bills in triplicate after satisfactory installation / demonstration of the goods/equipments at IIT Nagpur. The quotations will be opened **on 31.08.2017 at 3.30 pm** at Registrar Office , IIT Nagpur .

#### **INCOMPLETE OR CONDITIONAL QUOTATIONS WILL BE REJECTED**

S.N.	Description	Qty.
1	<b>[Printing &amp; Supply of Answer Books [16 PAGES]</b> <b>16 Pages Answer Books</b> for Sessional Examination with Printed matter on front page with Graph Paper – Semi log on Front Page Inner and Graph Paper -Linear on last Page Inner & Outer. All other pages duly ruled. <b>Printed matter with Semi-log &amp; Graph Paper:-</b> All printed matter in colour <b>RED</b> <b>Paper Size: 8.5X11"</b> . Answer Books will be duly stitched vertically from top to bottom on one side. The Answer Sheets will be duly serially numbered from 1961-3961. Each Bunch containing 250 answer Books. <b>Paper Quality:</b> 60 GSM, Maplitho confirming to IS: 1848:1991 with amendments from 1 to 4 of Best mill Quality without any defects.	2000
2	<b>[Printing &amp; Supply of Answer Books (28 Pages)]</b> <b>28 Pages Answer Books</b> for End Semester Examination with Printed matter on front page with Graph Paper – Semi log on Front Page Inner and Graph Paper -Linear on last Page Inner & Outer. All other pages duly ruled. <b>Printed matter with Semi-log &amp; Graph Paper:-</b> All printed matter in colour <b>BLUE</b> <b>Paper Size: 8.5X11"</b> . Answer Books will be duly stitched vertically from top to bottom on one side. The Answer Sheets will be duly serially numbered from 3002-8002.. Each Bunch containing 250 answer Books. <b>Paper Quality:-</b> 60 GSM, Map litho confirming to IS:1848:1991 with amendments from 1 to 4 of Best mill Quality without any defects.	5000

**The bidders are requested to offer special educational discount to this institute on quoted rates.**

**Bidder has to visit at Indian Institute of Information Technology Nagpur Camp Office : 1<sup>st</sup> Floor Old Library Building, Store Section, VNIT Campus, South Ambazari Road, Nagpur-440010 Ph. 0712-2801369 for check the sample copy before submitting the quotation.**

- Any amendment or corrigendum regarding this will be issued on institute website only.

Yours faithfully

*Base*  
22/8/17  
I/c Registrar,

Copy To:- 1] Associate Dean (IITN)