

भारतीय सूचना प्रोद्योगिकी संस्थान नागपुर
INDIAN INSTITUTE OF INFORMATION TECHNOLOGY NAGPUR

Invites applications from eligible candidates for the post of Technical Assistant for (Electronics & Communication Engineering / Computer Science & Engineering Department).

Post : Technical Assistant

IIIT Nagpur invites applications from eligible candidates for the position of Technical Assistant,

Job Description: Assist the I/c Dean and Faculties of all departments in conducting laboratories & equipment / overall Networking Infrastructure Management and activities relate to lab work, Computer Science and Engg, Electronic & Communication Engg and other labs. Academic activities related work general administration, office work and academics etc. He /she is expected to have knowledge and ability to execute various tasks related to above work. Knowledge of computer operation will be a distinct advantage.

Reporting to: I/c Registrar or as advised from time to time.

Qualification, Experience & Skill Requirements: First class B.E./ B.Tech. in (Electronics & Communication Engineering / Computer Science & Engineering) or equivalent grade from a recognized University or Institute.

Candidates with higher qualification will preferred.

Experience in educational institute of national repute will be a distinct advantage. The candidate should be able to work independently and should have excellent communication and interpersonal skills and multi-tasking abilities. A good knowledge of Excel, Word with computer based working is preferred. A good oral and written communication skill in english is essential.

Salary & Allowances: Rs.25000/- per month.

Age: Not exceeding 30 years.

Subject line of email: Application for Technical Assistant (Ref:Adv/IIITN/Admin/2017-18/Non Teaching/02)

Important Instruction(s):

- 1. Position are necessarily temporary and contractual typically for a period of one year (may be more or less in specific cases at the discretion of the appointing authority). The number of post may be increase or decrease as per the discretion of the competent authority.**
- 2. Please mention the subject line in your e-mail application).(Ref:Adv/IIITN/Admin/2017-18/Non Teaching/02)**
- 3. Candidates are advised to apply through E-MAIL ONLY with copy of all relevant documents attached. The same will be required in originals for verification if the candidate is called for an interview/ test.**
- 4. Institute reserves right to reject any/all application(s) without citing any reason.**
- 5. Appointments will be through third party HR consultants/manpower supplier and do not automatically create any right or preference towards appointments made on the rolls of IIIT Nagpur in the future.**
- 6. No TA/DA will be paid to attend the written test/interview.**
- 7. Interested candidate should apply in prescribed format only available on website www.iiitn.ac.in. Application received in any other format will NOT be accepted.**
- 8. Interested candidates are advised to send their resumes to: registrar@iiitn.ac.in latest by January 24,2018.**

I/c Registrar