

Self appraisal report for Year (2021-22)

Auditor Agency: NITTTR Bhopal

Ministry Name: Ministry of Education

Department Name: Department of Higher Education

Public Authority Name: Indian Institute of Information Technology (IIIT), Nagpur

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
1	Organisation and Function							
1.1	Particulars of its organisation, functions and duties[Section 4(1)(b)(i)]							
1.1.1	Name and address of the Organization	Fully Met	1.28	1.28	Permanent Address Available on the webpage under 'Contact Us'.	Fully Met	1.28	Information available on the website under Right to Information link as per IIIT(PPP) Act, 23 of 9 August 2017.
1.1.2	Head of the organization	Fully Met	1.28	1.28	Details of the Head of the Organization are available on the Web Page the of official website the of Institute viz. www.iitn.ac.in in the 'RTI'	Fully Met	1.28	yes

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					link under 'RTI Details'			
1.1.3	Vision, Mission and Key objectives	Fully Met	1.28	1.28	Available on the Web Page of official website of Institute viz. www.iitn.ac.in in the 'RTI' link under 'RTI Details'	Fully Met	1.28	yes
1.1.4	Function and duties	Fully Met	1.28	1.28	Details are available on the Web Page of the official website of the Institute viz. www.iitn.ac.in in the 'RTI' link under 'RTI Details'	Fully Met	1.28	yes
1.1.5	Organization Chart	Fully Met	1.28	1.28	Available on the Web Page of official website of Institute viz. www.iitn.ac.in in the 'RTI' link under 'RTI Details'	Fully Met	1.28	yes
1.1.6	Any other details-the genesis, inception, formation of the department and the HoDs from	Fully Met	1.28	1.28	Details are available on	Partially Met	0.64	(iii) Names of past HoDs,

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
	time to time as well as the committees/ Commissions constituted from time to time have been dealt				the Web Page of the official website of the Institute viz. www.iitn.ac.in in the 'RTI' link under 'RTI Details'			committees are suggested to make them on-line.
1.2	Power and duties of its officers and employees[Section 4(1) (b)(ii)]							
1.2.1	Powers and duties of officers (administrative, financial and judicial)	Fully Met	1.54	1.54	Available on the Web Page of official website of Institute viz. www.iitn.ac.in in the 'RTI' link under 'RTI Details'	Fully Met	1.54	information are given in attached IIT Act on the website.
1.2.2	Power and duties of other employees	Fully Met	1.54	1.54	Available on the Web Page of official website of Institute viz. www.iitn.ac.in in the 'RTI' link under 'RTI Details'	Partially Met	0.77	Need to be disclosed clearly
1.2.3	Rules/ orders under which powers and duty are derived and	Fully Met	1.54	1.54	Available on the Web Page of official website of Institute viz.	Fully Met	1.54	yes

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					www.iitn.ac.in in the 'RTI' link under 'RTI Details'			
1.2.4	Exercised	Fully Met	1.54	1.54	Available on the Web Page of official website of Institute viz. www.iitn.ac.in in the 'RTI' link under 'RTI Details'	Fully Met	1.54	yes
1.2.5	Work allocation	Fully Met	1.54	1.54	Available on the Web Page of official website of Institute viz. www.iitn.ac.in in the 'RTI' link under 'RTI Details'	Fully Met	1.54	yes
1.3	Procedure followed in decision making process [Section 4(1)(b)(iii)]							
1.3.1	Process of decision making Identify key decision making points	Fully Met	1.54	1.54	Available on the Web Page of official website of Institute viz. www.iitn.ac.in in the 'RTI' link under 'RTI Details'	Fully Met	1.54	Information available

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
1.3.2	Final decision making authority	Fully Met	1.54	1.54	Available on the Web Page of official website of Institute viz. www.iitn.ac.in in the 'RTI' link under 'RTI Details'	Fully Met	1.54	Information available
1.3.3	Related provisions, acts, rules etc.	Fully Met	1.54	1.54	Available on the Web Page of official website of Institute viz. www.iitn.ac.in in the 'RTI' link under 'RTI Details'	Fully Met	1.54	Information available
1.3.4	Time limit for taking a decisions, if any	Not Applicable	0	0	empty	Not Applicable	0	No information regarding time limit
1.3.5	Channel of supervision and accountability	Fully Met	1.54	1.54	Available on the Web Page of official website of Institute viz. www.iitn.ac.in in the 'RTI' link under 'RTI Details'	Fully Met	1.54	yes
1.4	Norms for discharge of functions[Section 4(1)(b)(iv)]							

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
1.4.1	Nature of functions/ services offered	Fully Met	1.54	1.54	Available on the Web Page of official website of Institute viz. www.iitn.ac.in in the 'RTI' link under 'RTI Details'	Fully Met	1.54	Information can be accessed through various drop-down menus on the main page.
1.4.2	Norms/ standards for functions/ service delivery	Fully Met	1.54	1.54	Available on the Web Page of official website of Institute viz. www.iitn.ac.in in the 'RTI' link under 'RTI Details'	Fully Met	1.54	given
1.4.3	Process by which these services can be accessed	Fully Met	1.54	1.54	Available on the Web Page of official website of Institute viz. www.iitn.ac.in in the 'RTI' link under 'RTI Details'	Partially Met	0.77	No specific process is reflected on the website.
1.4.4	Time-limit for achieving the targets	Not Applicable	0	0	empty	Not Applicable	0	No such information is available
1.4.5	Process of redress of grievances	Fully Met	1.54	1.54	Available on the Web Page	Partially Met	0.77	Such process to be

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					of official website of Institute viz. www.iitn.ac.in in the 'RTI' link under 'RTI Details'			uploaded under RTI link
1.5	Rules, regulations, instructions manual and records for discharging functions[Section 4(1)(b)(v)]							
1.5.1	Title and nature of the record/ manual /instruction.	Fully Met	1.92	1.92	Available on the Web Page of official website of Institute viz. www.iitn.ac.in in the 'RTI' link under 'RTI Details'	Fully Met	1.92	(i) Details of various acts and rules are available under the link 'Right to Information'
1.5.2	List of Rules, regulations, instructions manuals and records.	Fully Met	1.92	1.92	Available on the Web Page of official website of Institute viz. www.iitn.ac.in in the 'RTI' link under 'RTI Details'	Fully Met	1.92	yes
1.5.3	Acts/ Rules manuals etc.	Fully Met	1.92	1.92	Available on the Web Page of official website of Institute viz. www.iitn.ac.in	Fully Met	1.92	given

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					in the 'RTI' link under 'RTI Details'			
1.5.4	Transfer policy and transfer orders	Not Applicable	0	0	empty	Not Applicable	0	If not applicable, any resolution, order to be displayed
1.6	Categories of documents held by the authority under its control [Section 4(1)(b) (vi)]							
1.6.1	Categories of documents	Fully Met	3.85	3.85	Available on the Web Page of official website of Institute viz. www.iitn.ac.in in the 'RTI' link under 'RTI Details'	Fully Met	3.85	information given
1.6.2	Custodian of documents/categories	Fully Met	3.85	3.85	Available on the Web Page of official website of Institute viz. www.iitn.ac.in in the 'RTI' link under 'RTI Details'	Fully Met	3.85	information given
1.7	Boards, Councils, Committees and other Bodies constituted as part of the Public Authority [Section 4(1)(b)(viii)]							
1.7.1	Name of Boards, Council, Committee etc.	Fully Met	0.96	0.96	Details are available on the Web Page	Fully Met	0.96	(i) Details about the composition of

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					of official website of the Institute viz. www.iitn.ac.in in the 'RTI' link under 'RTI Details'			Boards / Councils / Committees are available on the web page as per IIIT(PPP) Act, 2017.
1.7.2	Composition	Fully Met	0.96	0.96	Details are available on the Web Page of official website of the Institute viz. www.iitn.ac.in in the 'RTI' link under 'RTI Details'	Fully Met	0.96	yes
1.7.3	Dates from which constituted	Fully Met	0.96	0.96	Details are available on the Web Page of official website of the Institute viz. www.iitn.ac.in in the 'RTI' link under 'RTI Details'	Partially Met	0.48	No specific date mentioned
1.7.4	Term/ Tenure	Fully Met	0.96	0.96	Details are available on the Web Page of official	Partially Met	0.48	Not clearly mentioned

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					website of the Institute viz. www.iitn.ac.in in the 'RTI' link under 'RTI Details'			
1.7.5	Powers and functions	Fully Met	0.96	0.96	Available on the Web Page of official website of Institute viz. www.iitn.ac.in in the 'RTI' link under 'RTI Details'	Fully Met	0.96	yes
1.7.6	Whether their meetings are open to the public?	Not Applicable	0	0	empty	Not Applicable	0	No such information is available
1.7.7	Whether the minutes of the meetings are open to the public?	Partially Met	0.96	0.48	Are available on request at the office of the Institute	Partially Met	0.48	ok
1.7.8	Place where the minutes if open to the public are available?	Partially Met	0.96	0.48	Minutes of some meetings are available on the Web Page of the official website of the Institute viz. www.iitn.ac.in in the 'RTI'	Partially Met	0.48	No such information is available

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					link under 'Other Details'.			
1.8	Directory of officers and employees[Section 4(1) (b) (ix)]							
1.8.1	Name and designation	Fully Met	3.85	3.85	Details are available on the Web Page of official website of the Institute viz. www.iitn.ac.in	Fully Met	3.85	The details given in Official Website of the Institute viz. www.iitn.ac.in under the "Directory" Link.
1.8.2	Telephone , fax and email ID	Fully Met	3.85	3.85	Details are available on the Web Page of official website of the Institute viz. www.iitn.ac.in	Fully Met	3.85	as above
1.9	Monthly Remuneration received by officers & employees including system of compensation[Section 4(1) (b) (x)]							
1.9.1	List of employees with Gross monthly remuneration	Partially Met	3.85	1.93	Only pay scale details as per the 7th Pay Commission are available on the Official Website of the Institute viz. www.iitn.ac.in in the 'RTI'	Not Met	0	Not provided

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					link under 'RTI Details'			
1.9.2	System of compensation as provided in its regulations	Partially Met	3.85	1.93	As per 7th Central Pay Commission (CPC) Recommendations.	Partially Met	1.93	partially mentioned
1.10	Name, designation and other particulars of public information officers[Section 4(1) (b) (xvi)]							
1.10.1	Name and designation of the public information officer (PIO), Assistant Public Information officer (APIO) & Appellate Authority	Fully Met	3.85	3.85	The details are available on the Web Page of the official website of the Institute viz. www.iitn.ac.in in the 'RTI' link under 'RTI Officer'	Fully Met	3.85	Information displayed on the website
1.10.2	Address, telephone numbers and email ID of each designated official.	Fully Met	3.85	3.85	The details are available on the Web Page of the official website of the Institute viz. www.iitn.ac.in in the 'RTI' link under 'RTI Officer'	Fully Met	3.85	yes
1.11	No. Of employees against whom Disciplinary action has been proposed/ taken(Section 4(2))							
1.11.1	No. of employees against whom disciplinary	Fully Met	3.85	3.85	The details	Fully Met	3.85	Details are

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
	action has been (i) Pending for Minor penalty or major penalty proceedings				are available on the Web Page of the official website of the Institute viz. www.iitn.ac.in in the 'RTI' link under 'RTI Officer'			indicated as NIL.
1.11.2	(ii) Finalised for Minor penalty or major penalty proceedings	Fully Met	3.85	3.85	The details are available on the Web Page of the official website of the Institute viz. www.iitn.ac.in in the 'RTI' link under 'RTI Officer'	Fully Met	3.85	Details are indicated as NIL.
1.12	Programmes to advance understanding of RTI(Section 26)							
1.12.1	Educational programmes	Not Applicable	0	0	empty	Not Applicable	0	Need to be updated
1.12.2	Efforts to encourage public authority to participate in these programmes	Not Applicable	0	0	empty	Not Applicable	0	Need to be updated
1.12.3	Training of CPIO/APIO	Not Applicable	0	0	empty	Not Applicable	0	Need to be updated
1.12.4	Update & publish guidelines on RTI by the Public Authorities concerned	Not Applicable	0	0	empty	Not Applicable	0	Need to be updated
1.13	Transfer policy and transfer orders[F No. 1/6/2011- IR dt. 15.4.2013]							
1.13.1	Transfer Policy And Transfer Orders[F No.	Not Applicable	0	0	empty	Not Applicable	0	Related

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
	1/6/2011- IR Dt. 15.4.2013]							document as evidence not found.
Total			79	74		79	68	
2	Budget and Programme							
2.1	Budget allocated to each agency including all plans, proposed expenditure and reports on disbursements made etc.[Section 4(1)(b)(xi)]							
2.1.1	Total Budget for the public authority	Fully Met	10	10.00	Details are available on the Web Page of official website of the Institute viz. www.iitn.ac.in in the 'RTI' link under 'RTI Details'	Partially Met	5.00	Data were displayed for the year 2017-2018 and 2019. Need to upload latest data / statements.
2.1.2	Budget for each agency and plan & programmes	Partially Met	10	5.00	Details are available on the Web Page of official website of the Institute viz. www.iitn.ac.in in the 'RTI' link under 'RTI Details'	Partially Met	5.00	partially available
2.1.3	Proposed expenditures	Fully Met	10	10.00	Details are available on the Web Page of official website of the	Fully Met	10.00	yes

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					Institute viz. www.iitn.ac.in in the 'RTI' link under 'RTI Details'			
2.1.4	Revised budget for each agency, if any	Fully Met	10	10.00	Details are available on the Web Page of official website of the Institute viz. www.iitn.ac.in in the 'RTI' link under 'RTI Details'	Fully Met	10.00	yes
2.1.5	Report on disbursements made and place where the related reports are available	Partially Met	10	5.00	Available in the Accounts Office of the Institute.	Partially Met	5.00	partial information
2.2	Foreign and domestic tours(F.No. 1/8/2012- IR dt. 11.9.2012)							
2.2.1	Budget	Not Applicable	0	0	empty	Not Applicable	0	No information available.
2.2.2	Foreign and domestic Tours by ministries and officials of the rank of Joint Secretary to the Government and above, as well as the heads of the Department.- (a) Places visited, (b) The period of visit, (c) The number of members in the official delegation, (d) Expenditure on the visit	Not Applicable	0	0	empty	Not Applicable	0	No information available.
2.2.3	Information related to procurements- (a) Notice/tender enquires, and corrigenda if any thereon, (b) Details of the bids awarded	Partially Met	16.67	8.34	Details are available on the Web Page	Partially Met	8.34	partially available

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
	comprising the names of the suppliers of goods/ services being procured, (c) The works contracts concluded – in any such combination of the above-and, (d) The rate/ rates and the total amount at which such procurement or works contract is to be executed.				of the official website of the Institute viz. www.iitn.ac.in in the 'RTI' link under 'RTI Details'			
2.3	Manner of execution of subsidy programme [Section 4(i)(b)(xii)]							
2.3.1	Name of the programme of activity	Not Applicable	0	0	empty	Not Applicable	0	As mentioned 'Not applicable'
2.3.2	Objective of the programme	Not Applicable	0	0	empty	Not Applicable	0	As mentioned 'Not applicable'
2.3.3	Procedure to avail benefits	Not Applicable	0	0	empty	Not Applicable	0	As mentioned 'Not applicable'
2.3.4	Duration of the programme/ scheme	Not Applicable	0	0	empty	Not Applicable	0	As mentioned 'Not applicable'
2.3.5	Physical and financial targets of the programme	Not Applicable	0	0	empty	Not Applicable	0	As mentioned 'Not applicable'
2.3.6	Nature/ scale of subsidy /amount allotted	Not Applicable	0	0	empty	Not Applicable	0	As mentioned 'Not applicable'
2.3.7	Eligibility criteria for grant of subsidy	Not Applicable	0	0	empty	Not Applicable	0	As mentioned 'Not applicable'
2.3.8	Details of beneficiaries of subsidy programme (number, profile etc)	Not Applicable	0	0	empty	Not Applicable	0	As mentioned 'Not applicable'

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
2.4	Discretionary and non-discretionary grants [F. No. 1/6/2011-IR dt. 15.04.2013]							
2.4.1	Discretionary and non-discretionary grants/ allocations to State Govt./ NGOs/other institutions	Not Applicable	0	0	empty	Not Applicable	0	As mentioned 'Not applicable'
2.4.2	Annual accounts of all legal entities who are provided grants by public authorities	Not Applicable	0	0	empty	Not Applicable	0	As mentioned 'Not applicable'
2.5	Particulars of recipients of concessions, permits of authorizations granted by the public authority[Section 4(1) (b) (xiii)]							
2.5.1	Concessions, permits or authorizations granted by public authority	Not Applicable	0	0	empty	Not Applicable	0	As mentioned 'Not applicable'
2.5.2	For each concessions, permit or authorization granted - (a) Eligibility criteria, (b) Procedure for getting the concession/ grant and/ or permits of authorizations, (c) Name and address of the recipients given concessions/ permits or authorizations, (d) Date of award of concessions/ permits of authorizations	Not Applicable	0	0	empty	Not Applicable	0	As mentioned 'Not applicable'
2.6	CAG & PAC paras [F No. 1/6/2011- IR dt. 15.4.2013]							
2.6.1	CAG and PAC paras and the action taken reports (ATRs) after these have been laid on the table of both houses of the parliament.	Fully Met	50	50.00	Details are available on the Web Page of the official website of the Institute viz. www.iitn.ac.in in the 'RTI' link under 'RTI Details'	Partially Met	25.00	Details not available on website.
Total			117	98		117	68	
3	Publicity Band Public interface							
3.1	Particulars for any arrangement for consultation with or representation by the members of the public in relation to the							

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
formulation of policy or implementation there of [Section 4(1)(b)(vii)] [F No 1/6/2011-IR dt. 15.04.2013]								
3.1.1	Relevant Acts, Rules, Forms and other documents which are normally accessed by citizens	Fully Met	12.5	12.50	Details are available on the Web Page of the official website of the Institute viz. www.iitn.ac.in in the 'RTI' link under 'RTI Details'	Fully Met	12.50	yes
3.1.2	Arrangements for consultation with or representation by - (a) Members of the public in policy formulation/ policy implementation, (b) Day & time allotted for visitors,(c) Contact details of Information & Facilitation Counter (IFC) to provide publications frequently sought by RTI applicants	Fully Met	12.5	12.50	Details are available on the Web Page of the official website of the Institute viz. www.iitn.ac.in in the 'RTI' link under 'RTI Details'	Fully Met	12.50	Details are available on the Web Page
3.1.3	Public- private partnerships (PPP)- Details of Special Purpose Vehicle (SPV), if any	Fully Met	2.78	2.78	Details are available on the Web Page of the official website of the Institute viz. www.iitn.ac.in in the 'RTI' link under 'RTI Details'	Fully Met	2.78	Details are available on the Web Page
3.1.4	Public- private partnerships (PPP)- Detailed	Not Applicable	0	0	empty	Not Applicable	0	no details

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
	project reports (DPRs)							available
3.1.5	Public- private partnerships (PPP)- Concession agreements.	Not Applicable	0	0	empty	Not Applicable	0	no details available
3.1.6	Public- private partnerships (PPP)- Operation and maintenance manuals	Not Applicable	0	0	empty	Not Applicable	0	no details available
3.1.7	Public- private partnerships (PPP) - Other documents generated as part of the implementation of the PPP	Not Applicable	0	0	empty	Not Applicable	0	no details available
3.1.8	Public- private partnerships (PPP) - Information relating to fees, tolls, or the other kinds of revenues that may be collected under authorisation from the government	Not Applicable	0	0	empty	Not Applicable	0	no details available
3.1.9	Public- private partnerships (PPP) -Information relating to outputs and outcomes	Not Applicable	0	0	empty	Not Applicable	0	no details available
3.1.10	Public- private partnerships (PPP) - The process of the selection of the private sector party (concessionaire etc.)	Fully Met	2.78	2.78	Details are available on the Web Page of the official website of the Institute viz. www.iitn.ac.in in the 'RTI' link under 'RTI Details'	Fully Met	2.78	yes
3.1.11	Public- private partnerships (PPP) - All payment made under the PPP project	Not Applicable	0	0	empty	Not Applicable	0	no details available
3.2	Are the details of policies / decisions, which affect public, informed to them[Section 4(1) (c)]							
3.2.1	Publish all relevant facts while formulating important policies or announcing decisions which affect public to make the process more interactive - Policy decisions/ legislations taken in the previous one year	Fully Met	16.67	16.67	Available on the Web Page of the official website of the Institute viz.	Fully Met	16.67	Details given

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					www.iitn.ac.in			
3.2.2	Publish all relevant facts while formulating important policies or announcing decisions which affect public to make the process more interactive - Outline the Public consultation process	Fully Met	16.67	16.67	Available on the Web Page of the official website of the Institute viz. www.iitn.ac.in	Fully Met	16.67	Details given
3.2.3	Publish all relevant facts while formulating important policies or announcing decisions which affect public to make the process more interactive- Outline the arrangement for consultation before formulation of policy	Fully Met	16.67	16.67	Available on the Web Page of the official website of the Institute viz. www.iitn.ac.in	Fully Met	16.67	Details given
3.3	Dissemination of information widely and in such form and manner which is easily accessible to the public [Section 4(3)]							
3.3.1	Use of the most effective means of communication - Internet (website)	Fully Met	50	50.00	Official Website of the Institute www.iitn.ac.in ; Official Twitter Handel, Facebook Page, and other available means of Social Media.	Fully Met	50.00	Details given
3.4	Form of accessibility of information manual/ handbook[Section 4(1)(b)]							
3.4.1	Information manual/handbook available in Electronic format	Fully Met	25	25.00	Available on the Official Website of the Institute viz. w	Fully Met	25.00	Details given

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					ww.iiitn.ac.in.			
3.4.2	Information manual/handbook available in Printed format	Partially Met	25	12.50	Available in the Office of the Director / Registrar of the Institute.	Partially Met	12.50	Partially available
3.5	Whether information manual/ handbook available free of cost or not [Section 4(1)(b)]							
3.5.1	List of materials available Free of cost	Fully Met	25	25.00	Available on the Web Page of official website of Institute viz. www.iiitn.ac.in in the 'RTI' link under 'RTI Details'	Fully Met	25.00	yes
3.5.2	List of materials available At a reasonable cost of the medium	Not Applicable	0	0	empty	Not Applicable	0	to be uploaded
Total			206	193		206	193	
4	E-Governance							
4.1	Language in which Information Manual/Handbook Available [F No. 1/6/2011-IR dt. 15.4.2013]							
4.1.1	English	Fully Met	14.29	14.29	Available In English	Fully Met	14.29	yes
4.1.2	Vernacular/ Local Language	Not Met	14.29	0	empty	Not Met	0	NM
4.2	When was the information Manual/Handbook last updated?[F No. 1/6/2011-IR dt 15.4.2013]							
4.2.1	Last date of Annual updation	Partially Met	28.57	14.29	The Information / Documents are regularly updated as and when required.	Partially Met	14.29	Information / Documents updated as and when required.

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
4.3	Information available in electronic form[Section 4(1)(b)(xiv)]							
4.3.1	Details of information available in electronic form	Fully Met	9.52	9.52	Available on the Web Page of official website of the Institute viz. www.iitn.ac.in in the 'RTI' link under 'RTI Details'	Fully Met	9.52	yes
4.3.2	Name/ title of the document/record/ other information	Fully Met	9.52	9.52	Available on the Web Page of official website of the Institute viz. www.iitn.ac.in in the 'RTI' link under 'RTI Details'	Fully Met	9.52	yes
4.3.3	Location where available	Fully Met	9.52	9.52	Available on the Web Page of the official website of the Institute viz. www.iitn.ac.in	Partially Met	4.76	Information available but difficult to locate.
4.4	Particulars of facilities available to citizen for obtaining information[Section 4(1)(b)(xv)]							
4.4.1	Name & location of the faculty	Partially Met	7.14	3.57	Available on the Web Page of the official website of the Institute viz. www.iitn.ac.in	Partially Met	3.57	some more information need to be uploaded

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
4.4.2	Details of information made available	Fully Met	7.14	7.14	Available on the Web Page of official website of the Institute viz. www.iitn.ac.in in the 'RTI' link under 'RTI Details'	Fully Met	7.14	Given particulars on the Institute Website viz. www.iitn.ac.in
4.4.3	Working hours of the facility	Fully Met	7.14	7.14	24 Hrs.	Fully Met	7.14	yes
4.4.4	Contact person & contact details (Phone, fax email)	Fully Met	7.14	7.14	Available on the Web Page of official website of the Institute viz. www.iitn.ac.in in the 'RTI' link under 'RTI Details'	Fully Met	7.14	yes
4.5	Such other information as may be prescribed under Section 4(i) (b)(xvii)							
4.5.1	Grievance redressal mechanism	Fully Met	3.57	3.57	Available on the Web Page of official website of the Institute viz. www.iitn.ac.in in the 'RTI' link under 'RTI Details'	Fully Met	3.57	ok
4.5.2	Details of applications received under RTI and information provided	Fully Met	3.57	3.57	Available on the Web Page of the official	Partially Met	1.79	partial details given

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					website of the Institute viz. www.iitn.ac.in in the 'RTI' link under 'RTI Details' Sub link RIT Report			
4.5.3	List of completed schemes/ projects/ Programmes	Not Applicable	0	0	empty	Not Applicable	0	provide evidences
4.5.4	List of schemes/ projects/ programme underway	Fully Met	3.57	3.57	Available on the Web Page of official website of the Institute viz. www.iitn.ac.in in the 'RTI' link under 'RTI Details'	Fully Met	3.57	yes
4.5.5	Details of all contracts entered into including name of the contractor, amount of contract and period of completion of contract	Partially Met	3.57	1.79	Available on the Web Page of official website of the Institute viz. www.iitn.ac.in in the 'RTI' link under 'RTI Details'	Partially Met	1.79	Regularly update
4.5.6	Annual Report	Fully Met	3.57	3.57	Available on the Web Page of the official website of the	Partially Met	1.79	Uploaded annual Report up to the year (2018-19).

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					Institute viz. www.iitn.ac.in in the 'RTI' link under 'Other Details' sub link Annual report			
4.5.7	Frequently Asked Question (FAQs)	Not Applicable	0	0	empty	Not Applicable	0	Mentioned as NA
4.5.8	Any other information such as - (a) Citizen's Charter, (b) Result Framework Document (RFD), (c) Six monthly reports on the , (d) Performance against the benchmarks set in the Citizen's Charter	Not Applicable	0	0	empty	Not Applicable	0	Mentioned as NA
4.6	Receipt & Disposal of RTI applications & appeals [F.No 1/6/2011-IR dt. 15.04.2013]							
4.6.1	Details of applications received and disposed	Fully Met	14.29	14.29	Available on the Web Page of the official website of the Institute viz. www.iitn.ac.in in the 'RTI' link under 'Other Details' sub link RIT Report	Fully Met	14.29	yes
4.6.2	Details of appeals received and orders issued	Fully Met	14.29	14.29	Available on the Web Page of the official website of the	Partially Met	7.15	RTI appeals and their responses need to be

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					Institute viz. www.iitn.ac.in in the 'RTI' link under 'Other Details' sub link RIT Report			disclosed on website.
4.7	Replies to questions asked in the parliament[Section 4(1)(d)(2)]							
4.7.1	Details of questions asked and replies given	Fully Met	28.57	28.57	Available on the Web Page of the official website of the Institute viz. www.iitn.ac.in in the 'RTI' link under 'Other Details' sub link RIT Report	Fully Met	28.57	disclosed on website
Total			189	155		189	140	
5	Information as may be prescribed							
5.1	Such other information as may be prescribed [F.No. 1/2/2016-IR dt. 17.8.2016, F No. 1/6/2011-IR dt. 15.4.2013]							
5.1.1	Name & details of - (a) Current CPIOs & FAAs, (b) Earlier CPIO & FAAs from 1.1.2015	Fully Met	20	20.00	Available on the Web Page of the official website of the Institute viz. www.iitn.ac.in in the 'RTI' link under	Fully Met	20.00	information given

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					'RTI Details'.			
5.1.2	Details of third party audit of voluntary disclosure - (a) Dates of audit carried out , (b) Report of the audit carried out	Partially Met	20	10.00	The Institute is in the process of conducting Third Party Audit of Voluntary Disclosure.	Partially Met	10.00	ok
5.1.3	Appointment of Nodal Officers not below the rank of Joint Secretary/ Additional HoD - (a) Date of appointment , (b) Name & Designation of the officers	Not Applicable	0	0	empty	Not Applicable	0	Take action to appoint Nodal officer
5.1.4	Consultancy committee of key stake holders for advice on suo-motu disclosure - (a) Dates from which constituted, (b) Name & Designation of the officers	Not Applicable	0	0	empty	Not Applicable	0	Take appropriate action
5.1.5	Committee of PIOs/FAAs with rich experience in RTI to identify frequently sought information under RTI - (a) Dates from which constituted, (b) Name & Designation of the Officers	Not Applicable	0	0	empty	Not Applicable	0	Take appropriate action
Total			40	30		40	30	
6	Information Disclosed on own Initiative							
6.1	Item / information disclosed so that public have minimum resort to use of RTI Act to obtain information							
6.1.1	Item / information disclosed so that public have minimum resort to use of RTI Act to obtain information	Fully Met	25	25.00	The Official Website of the Institute viz. www.iitn.ac.in provides all the relevant information regarding	Fully Met	25.00	given

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					admissions, recruitment, events, annual reports, annual accounts etc.			
6.2	Guidelines for Indian Government Websites (GIGW) is followed (released in February, 2009 and included in the Central Secretariat Manual of Office Procedures (CSMOP) by Department of Administrative Reforms and Public Grievances, Ministry of Personnel, Publ							
6.2.1	Whether STQC certification obtained and its validity	Partially Met	12.5	6.25	STQC Certificate yet to be obtained	Partially Met	6.25	Take appropriate action to obtain certificate
6.2.2	Does the website show the certificate on the Website?	Not Applicable	0	0	empty	Not Applicable	0	No information available
Total			38	31		38	31	
Grand Total			668	582		668	531	