



भारतीय सूचना प्रौद्योगिकी संस्थान, नागपुर

Indian Institute of Information Technology, Nagpur

“An Institution of National Importance by an Act of Parliament”

RTTC, BSNL, Near TV Tower, Besides Balaji Temple, Seminary Hills, Nagpur – 440 006

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22nd April 2021

CIRCULAR

Considering the continuously worsening COVID-19 Pandemic situation of Maharashtra, the State Government of Maharashtra vide its Order No. DMU/2020/CR.92/DisM-1 dated 21st April 2021 has enforced further additional measures throughout the State with effect from 8 PM on 22nd April 2021 to 7 AM on 1st May 2021 to break the chain of COVID-19 Transmission.

Accordingly, **as per the directives, the Institute shall operate with 15% of the total staff strength till 30th April 2021.** The I/c Dean / Registrar shall decide and communicate the concerned faculty / staff of the Institute for attending the office as per requirement.

The other Faculty Members / Non-Teaching Staff / Researchers are herewith advised to work from home till 30th April 2021. They should continue to discharge their duties from home over internet and whenever there is a need to be physically present in the Institute, they would be required to do so.

While attending the work physically at the Institute as and when required, it is mandatory to adhere to the following important instructions:

- ⇒ Wearing a face cover is compulsory.
- ⇒ Use of thermal scanning / sanitizing facility being provided by the Institute shall be appropriately used.
- ⇒ Social distancing shall be followed.
- ⇒ No gathering in work or public spaces including corridors.
- ⇒ Maintenance of strict public hygiene.

The Faculties / Staff and other employees shall strictly follow the directives of Central / State Government / Local Authorities issued from time to time related to COVID-19 situation.

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Dr. O.G. Kakde
Director

CC:
I/c Dean
Registrar
All HoDs
All Faculties
All Staff
Admin Department