## **Communications Lab**

The Language Laboratory sessions include word games, quizzes, extemporary speaking, debates, skits etc. These sessions are complemented by online learning sessions which take place in the Multi-Purpose Computer Lab. The lab offers a variety of functions such as Recording, High Speed Copying, Test Preparation, Intercom, Student Monitoring, Teacher/Student Call, Group Conferencing, etc.

### **OBJECTIVES:**

- 1. Understand the importance of effective interpersonal and workplace communication.
- 2. Learned analytical and decision-making skills
- 3. Have better reading comprehension and pronunciation
- 4. Write letters and resumes
- 5. Organize their thoughts for better pre and post placement communication through effective presentations, writing, personal interviews and group discussions.
- 6. Utilize functional English grammar for accurate and enhanced language skills.
- 7. To provide an avid exposure on concepts, tools and techniques in areas that yield professional acclimatization and competence.

### **Lab Software Details:**

Name of the Software: ORELL Talk (Digital Language Lab)

Date of Establishment: 2020-21

Course Name: Communication Skills

Course Code: HUL 101

Lab Incharge: 1) Dr. Kirti Dorshetwar

2) Dr. Madhuri Tayade

# Lab Manual

#### **Photos:**



