

**MINUTES OF 4th MEETING OF THE BOARD OF GOVERNORS HELD ON 3rd JANUARY, 2018
(WEDNESDAY) AT SHASTRI BHAVAN, IN THE CONFERENCE HALL, CENTRAL SECRETARIAT
LIBRARY, 1st FLOOR SHASTRI BHAVAN,, 'D' WING) NEW DELHI AT 11 AM**

The following members have attended the 4 th Board of Governors meeting of IIIT Nagpur at MHRD, Shastri Bhavan, New Delhi		
SI No.	Name & Address	Designation
1	Shri. Kewal Kumar Sharma Secretary, Department of Higher Education, MHRD, New Delhi	Chairman
2	Dr. N Saravana Kumar Joint Secretary, (P&ICC) Department of Higher Education, MHRD, New Delhi	Member
3	Smt. Darshana M. Dabral, Finance Advisor, IFD, MHRD, New Delhi	Member
4	Dr. Narendra. S. Chaudhari Director, Visvesvaraya National Institute of Technology (VNIT), Nagpur & Mentor Director IIIT, Nagpur	Member
5	Dr. S. P. Kane Vice-Chancellor, RTM Nagpur University, Nagpur	Member
6	Dr. Krishnamurthy Kesavswami Head-Academic Interface programme TCS, Mumbai	Member
7	State Representative Shri. Satish R Ukey, OSD, Technical Education, Nagpur Region, Nagpur	Member
8	Shri Kailas N Dakhale, Deputy Registrar, VNIT Nagpur & I/c Registrar, IIIT Nagpur	Secretary
The following invited officials also attended the meeting:-		
Shri. Praveer Saxena, Under Secretary, MHRD, New Delhi		
Dr. M. V. Aware, Professor, VNIT & I/c Dean, IIIT, Nagpur		

Shri R. Subrahmanyam, Additional Secretary, TE, MHRD, New Delhi, Shri. S. J. Kunte, Principal Secretary, Higher and Technical Education Department, Government of Maharashtra, Shri Apoorva Chandra Sen, Principal Secretary, Industry Department, GoM, Mumbai, Shri Gulabrao Thakare Joint Director Technical Education, Nagpur Region, Nagpur & the representative of Industrial Partner M/s ADCC Infocad Ltd. Nagpur, did not attend the meeting.

Sr. No.	Agenda Item
4.01	<p>To confirm the minutes of the 3rd BoG Meeting held on August 23, 2017.</p> <p>The minutes of the 3rd BoG meeting held on August 23, 2017 are placed at Annexure-I.</p> <p>Resolution: The minutes of the 3rd BoG Meeting held on August 23, 2017 are confirmed.</p>

3.02 To note the action taken report on resolutions of 3 rd BoG Meeting held on August 23, 2017.			
Agenda Item No.	Agenda Item	Decision/Resolution	Action Taken
3.03	To approve the minutes of the 1 st Finance Committee Meeting held on 30 th June 2017.		
3.03.01	The 1 st Finance Committee Meeting Minutes are put up for its approval. Minutes are enclosed (Annexure-II). To Approve the Budget Expenditure for the year 2017-18 of IIIT, Nagpur.	The Governing Body considering the construction at new campus at its permanent site, financial expenditure for the year 2017-18 is approved as per Annexure-A of FC.	Noted
3.03.02	FC Recommended the Budget provision & expenditure for the financial year 2017-18 for approval of BoG. To Approve long term financial plan (Five Years)	The GB reviewed the proposal for development & construction of campus at permanent site. The GB deliberated the comments received from finance division, MHRD, New Delhi. Based on the review and comments, GB approved the long term financial planning for 5 years as included in Annexure-B of FC	Noted
3.03.03	FC recommended the long term financial plan (5 year) for approval of BoG To recommend financial items of 2nd BWC (Building Works Committee), IIIT, Nagpur	BoG was appraised of selection procedure of agency for Project Management Consultancy (PMC) with the following details. The board was informed that there were three (3) bidders who participated in bidding process: 1. M/s MECON Limited, Ranchi 2. M/s Uttar Pradesh Rajkiya Nirman Nigam Limited, Bengaluru and, 3. M/s NBCC India Limited, New Delhi. FC recommended the construction activity of Master Plan/ Structural Drawing, Building Drawing & Construction of Building and Boundary wall work of RCC column with brick work and plastering at permanent campus site is to be awarded to M/s. NBCC India Limited, New Delhi on Project Management Consultancy (PMC) basis with 7% agency charges.	Order has been placed on M/s NBCC and Memorandum of Understanding (MoU) has been signed between IIIT, Nagpur and M/s NBCC India limited, New Delhi. M/s NBCC has appointed M/s Design Associates, New Delhi as Architectural consultant to prepare a Master Plan being registered with Council of Architecture. M/s NBCC has requested for 15% advance (Rs 18 Cr.) The order, MoU and request letter is attached as Annexure-B
	FC resolved that M/s NBCC has qualified through competitive bidding therefore, FC have no objection to award the work to M/s NBCC for preparation of Master Plan/Structural Drawing, Building Drawing & Construction of Building on PMC basis and construction of boundary wall.	The GB approved FC's recommendations for the award of construction work to to M/s. NBCC India Limited, New Delhi on Project Management Consultancy (PMC)	It was advised the

		<p>basis with 7% agency charges.</p> <p>Governing Body suggested that while undergoing agreement with Agency, the architecture appointed by agency should be registered with Council of Architecture Governing Body had gone through the presentation given by M/s NBCC India Limited., New Delhi.</p> <p>The Board granted approval for the construction work to be executed by M/s NBCC India Limited at permanent campus site with due consideration of the followings</p> <p>The details of the no of buildings along with floor area and capacity in the terms of no of students accommodated as per Annexure-V.</p> <p>The construction should be carried out in phase manner as follows:</p> <p>1(a) (One Admin Block, One Academic Block, One Hostel Block and One Residential Block along with external development and electrical of & plumbing services and construction of boundary wall with RCC column, brick work and plastering of Rs.121 Crore) against the permissible cap of 128 Crore and</p> <p>1(b) (One Academic Block of Rs.25.40 Crore) as per the self sustainable financial capability of the institute (As per five year long term financial planning).</p> <p>The board appreciated the effort taken by the Institute in this regard.</p> <p>Resolution of 4th BoG: Board member requested to submit details for its consideration and approval.</p>	<p>Institute to send the Summary of the PMC agency appointed for this purpose to prepare the Master Plan/ Structural Drawing, Building Drawing & construction of Building of IIT.</p>
3.04	<p>To start M. Tech Courses and PhD Courses from Academic Session 2018-19.</p> <p>It is proposed to start PG and PhD programmes at the Institute and it is intended to run this programme with research grant received through various sources like SERB, DST, Deity, Meity, INPRINT etc and Industry collaboration or self spon and the Visvesvaraya PhD Scheme so that the financial liability on the Institute is minimum/negligible. This would enhance the research</p>	<p>As recommended by FC, Governing Body approved M.Tech. Courses with respective specialisations with 40 seats in Computer Science & Engineering and Electronics & Communication Engineering each. The Tuition Fees of Rs. 2 Lakhs per student per year is approved by Governing body. GB also approved PhD programs with a Tuition Fees of Rs. 2.5 Lakhs per student per year as recommended by FC. The institute senate is advised to prepare course module and guidelines for the same and to maintain the quality of education.</p>	Noted

	<p>culture, faculty retention at IIIT Nagpur.</p> <p>While recommending the long term financial plan (5 Years), FC recommended starting of PG courses with skill component and industry collaboration with intake of 40 each, which would help in generating revenue of around Rs 164 Lacs per year. The eligibility under different schemes will be as per the qualifying norms prescribed by senate of IIIT Nagpur. Initially the faculty assistance will be provided by VNIT supervisor & co-supervisor in a collaborative form. Admission of M.Tech will be through Centralised Counselling for M.Tech (CCMT) process (GATE based). Starting of M.Tech and PhD courses from July 2017 has been approved by Senate in 3rd Senate meeting held on 15th January 2017. The senate minutes are enclosed for kind perusal as Annexure-III</p>		
3.05	<p>To approve the appointment of Teaching staff on contract basis.</p> <p>For smooth working of IIIT Nagpur it is proposed to recruit total 26 nos of teaching faculty members through direct recruitment on contract basis.</p>	<p>Governing Body approved the recruitment of 18 nos of teaching faculty members through direct recruitment on contract basis in phased manner as per the actual requirement on the basis of the UG/PG students strength.</p> <p>For recruitment a duly constituted selection committee comprising of subject experts from the Institute of repute like IIT's, IISc and NIT's should be there. Board appreciate the effort made by the Institute.</p>	Refer Agenda Item 4.04
3.06 3.06.01	<p>Reporting Item to BoG</p> <p>Candidates admitted during the Academic year 2017-18</p> <p>Sanctioned Strength: CSE:- 120, ECE:- 90</p> <p>Total Admission through JoSSA after 7th Round 207 (Vacant Seats:03) CSE:120, ECE:87</p> <p>Total Reported Candidates:- CSE:102, ECE:65</p> <p>Current Strength:- 167 CSE:- 102, ECE:-65</p>	<p>The Governing Body Noted the reported item.</p>	Noted

3.06.02	<p>Boys:- 133, Girls:- 34</p> <p>Change in Land allotment for Permanent Campus</p> <p>39.96 Hecters, land was allotted vide GoM order no. Land-2014/45/J-8 dated 20.06.2015, however 39 Hecters land was re-allotted vide Hon. Nagpur District Collector letter no. Revenue/B-1/kavi 73/2017 dated 23.06.2017, and informed by Joint Director Technical Education, Nagpur Region, Nagpur vide letter no. TED/ADM/ED-1/IIIT/2017/1835 dated 05.07.2017</p>	<p>The Governing Body Noted the reported item</p>	<p>Noted</p>
3.07	<p>Any other items with permission of the chair.</p>	<p>Governing body approved the Receipt and Expenditure for financial year 2016-17 as Annexure-IV and further instructed to carry out audit from the Auditor General.</p>	<p>The certificate audit for the financial year 2016-17 and running audit for the period 01.04.2016 to 31.08.2017 has been completed during 1st September 2017 to 18th September 2017</p>
3.07.01	<p>Approval of Receipt and Expenditure for financial year 2016-17</p> <p>The Receipt and Expenditure sheet for the financial year 2016-17 is enclosed as Annexure-IV.</p>	<p>Governing body approved the Receipt and Expenditure for financial year 2016-17 as Annexure-IV and further instructed to carry out audit from the Auditor General.</p>	<p>To release the fund from industrial partners M/s ADCC Infocad Ltd, Nagpur and search of Third Industry partner for IIIT, Nagpur matter is taken up with Principal Secretary, Higher & Technical Education Department, Government of Maharashtra and Joint Director, Technical Education, Nagpur Region vide letter no. IIITN/admin/2017-18/310 dated 25.09.2017, letter no. IIITN/admin/2017-18/336 dated 07.11.2017 and letter no. IIITN/admin/2017-18/357 dated 29.11.2017 copy of letters are attached as Annexure-C</p>
3.07.02	<p>Release of fund from industrial partners M/s ADCC Infocad Ltd, Nagpur and search of Third Industry partner for IIIT, Nagpur</p> <p>It is reported that after several letters and personal meetings with competent authority they failed to deposit their share to the Institute.</p>	<p>Board requested to the Joint Director, Technical Education, Nagpur Region, Nagpur as representative of State Government of Maharashtra to look into the issues and resolve the problem at the earliest.</p> <p>Resolution of 4th BoG: Governing Body requested to Joint Secretary MHRD to take up the matter with Shri. S. J. Kunte, Principal Secretary, Higher and Technical Education Department, Government of Maharashtra.</p>	<p>To release the fund from industrial partners M/s ADCC Infocad Ltd, Nagpur and search of Third Industry partner for IIIT, Nagpur matter is taken up with Principal Secretary, Higher & Technical Education Department, Government of Maharashtra and Joint Director, Technical Education, Nagpur Region vide letter no. IIITN/admin/2017-18/310 dated 25.09.2017, letter no. IIITN/admin/2017-18/336 dated 07.11.2017 and letter no. IIITN/admin/2017-18/357 dated 29.11.2017 copy of letters are attached as Annexure-C</p>

4.03

Ratification of nomination of two members to the Search-cum-Selection (ScS) Committee for appointment of the Director as

Nomination of two members on the Search-cum-Selection Committee (ScSC) for appointment of Director of the Institute amongst Administrators, Industrialists, Educationists, Technocrats and Management specialist as per the provision of IIIT (PPP) Act, 2017 is to be carried out. The names of the two eminent educationists are as follows

- i. Prof. Ajit Kumar Chaturvedi, Director, Indian Institute of Technology, Roorkee
- ii. Prof. Rajat Moona, Director, Indian Institute of Technology, Bhilai

Resolution: The Board of Governors took note of the provisions of IIIT (PPP) Act, 2017 and approved the nomination of the following two eminent educationists on the Search-cum-Selection Committee for appointment of Director of the Institute.

- i. Prof. Ajit Kumar Chaturvedi, Director, Indian Institute of Technology, Roorkee
- ii. Prof. Rajat Moona, Director, Indian Institute of Technology, Bhilai

The Board of Governors approved the above nomination by circulation through e-mail which will be placed before the Board. Minutes are enclosed as Annexure-D

Approval of the Governing Body

The Governing Body approved the two nomination (1) Prof. Ajit Kumar Chaturvedi, Director, Indian Institute of Technology, Roorkee and (2) Prof. Rajat Moona, Director, Indian Institute of Technology, Bhilai as a Search-cum-Selection Committee (ScSC) for appointment of Director of the Institute.

4.04

To approve the appointment of teaching staff on contract basis.

As per the approval from 3rd BoG, the recruitment process for teaching staff was initiated for Assistant Professor on contract of AGP-7000 and 6000 respectively in various departments such as Electronics and Communication Engineering, Computer Science and Engineering, Basic Sciences and Engineering (Mechanical & Civil), Basic Sciences and Engineering (Electrical), Basic Sciences and Engineering (Mathematics), Basic Sciences and Engineering (Physics) and Basic Sciences and Engineering (Humanities) through the advertisement for Recruitment which was published on website of IIIT, Nagpur as well as on web site of Mentor Institute VNIT, Nagpur and National level news papers, vide **Recruitment Notice No IIITN /T& NT/R/2017/01 dated 09.05.2017** with last date of submission of application as June 9, 2017.

The selection process was completed in two phases

1st Phase a) Demo-Class (strictly Chalk & Duster) b) Interactive PPT presentation and departmental interaction having Theme: "How would I contribute to make IIIT, Nagpur a brand Institute through Academics, Research & Consultancy". The performance of candidate was graded by respective subject experts from VNIT, Nagpur

2nd Phase Personal Interview.

For personal interview a Selection Committee was constituted comprising of subject experts from the Institutes of repute like IIT's, IISc and NIT's etc. The panel

	<p>of subject expert is attached as Annexure- E</p> <p>As per current strength of students total 16 numbers of faculty members were selected against sanctioned strength of 18 in various departments. The list of selected candidates as per the recommendations of the selection committee along with details of application received, no. of candidates eligible and called for interview and no. of candidates attended the interview etc. are attached as Annexure-F</p> <p>However for academic year 2018-19 student strength will increase to 411 and 8 nos of additional faculties needs to be recruited in various departments is attached as Annexure-G</p> <p><u>Approval of the Governing Body</u></p> <p>The Governing Body after discussion recommended that the complete proceedings alongwith its enclosures needs to be sent to all the members of the BoG for examining the matter.</p>
4.05	<p>Approval of the appointment of Superintendent (Yoga, Sports and Students Activities) in GP-4200. (1No.)</p> <p>With the current strength of the students, it is essential for IIIT Nagpur to have a person looking after all the Yoga, Sports, Cultural, Extra Curricular and Co-curricular activities on regular basis. Additionally this person could be use full for day to day general administrative work. With this notion Institute published an advertisement vide Recruitment Notice No IIITN /T& NT/RJ/2017/01 dated 09.05.2017 with last date of submission of application as June 9, 2017 along with faculty recruitment advertisement.</p> <p>The selection process was completed in two phases.</p> <p>1st Phase a) Track & Field Test for Yoga, Sports and physical endurance test. The performance of candidate was graded by respective subject experts. 2nd Phase Personal Interview.</p> <p>For personal interview a Selection Committee was constituted comprising of subject experts</p> <p>The details regarding candidate selected as per the recommendations of the selection committee along with details of application received, no. of candidates eligible and called for interview and no. of candidates attended the interview etc. are attached as Annexure- H</p> <p><u>Approval of the Governing Body</u></p> <p>Governing Body decided to defer the agenda till the Recruitment Rules is framed and opined that the Institute may place a detailed proposal in the next meeting.</p>
04.06	<p>Approval of Balance Sheet & Income and Expenditure Accounts for the Financial Year 2016-17</p> <p>The certificate audit for the financial year 2016-17 and running audit for the period 01.04.2016 to 31.08.2017 has been completed during 1st September 2017 to 18th September 2017 by office of the Director General Audit Central C & AB, Mumbai. The financial statement along with Balance sheet is attached as Annexure-I</p>

	<p><u>Approval of the Governing Body</u></p> <p>Governing Body approved the Balance Sheet & Income and Expenditure Accounts for the Financial Year 2016-17.</p>
4.07	<p>Fixation of tuition fees for the Academic Year 2018-19.</p> <p>As per the approval of Governing Body in 1st BoG, the Tuition fee was fixed at Rs. 1,80,000/- Per Year. However, the first two batches were given a discount of 50% (Rs 90,000/-) in the tuition fee for entire duration of their course.</p> <p>Also, it was resolved that the discontinuation of discount will be considered after review for third year of operation.</p> <p>The institute will be in third year of operation from the academic year 2018-19. It is therefore proposed that the tuition fees should be again fixed at Rs.1,80,000/- per year without any discount for all.</p> <p>The Five year financial planning approved by 3rd BoG also proposes to have tuition fees as Rs. 1,80,000/- per year from the academic year 2018-19..</p> <p><u>Approval of the Governing Body</u></p> <p>Governing Body approved the tuition fees will be Rs.1,80,000/- per year without any discount for all.</p>
4.08	<p>Seeking permission from the BoG to submit the proposal to State Government of Maharashtra for initiating a scheme of fee remittance to the IIIT students of Maharashtra State domicile from academic year 2018-19.</p> <p>As per prevailing schemes in other states like Andhra Pradesh, the state government remits the fees to the students of state domicile if they secure admissions in IIIT (PPP mode). On the same lines it is here by proposed to submit a proposal requesting to State Government of Maharashtra to start such scheme of fee remittance of students of domicile of Maharashtra.</p> <p><u>Approval of the Governing Body</u></p> <p>Governing Body deferred.</p>
4.09	<p>To approve the appointment of Non teaching staff on regular basis.</p> <p>As shortly IIIT Nagpur will be in its third year of operation. The day to day activities related to academic, exam section, purchases, accounts and finance, construction at the permanent campus and maintenance and administration of various laboratories including computer network facilities needs support of qualified, experienced and skilled non-teaching staff on in-house basis. Hence hereby it is proposed to recruit non-teaching staff members through direct recruitment.</p> <p>The detail regarding no. of non-teaching staff along with Grade pay and Pay Band is attached here with as Annexure-J</p> <p><u>Approval of the Governing Body</u></p> <p>Governing Body decided to defer the agenda till the Recruitment Rules is framed and opined that the Institute may place a detailed proposal in the next meeting.</p>

4.10	<p>To approve the Annual Report of the Institute for the year 2016-17.</p> <p>The draft soft copies of English and Hindi versions of the Annual Report for the year 2016-17 of IIIT, Nagpur is attached herewith as Annexure-K.</p> <p><u>Approval of the Governing Body</u></p> <p>Governing Body approved the Annual Report of the Institute for the year 2016-17.</p>
4.11	<p>Reporting item to BoG</p>
4.11.01	<p>Department of Scientific and Industrial Research (DSIR) Certification.</p> <p>IIIT, Nagpur has been certified as Institute of Scientific and Industrial Research Organisation (SIRO) by Department of Scientific and Industrial Research (DSIR) vide letter no. F.No. 11/718/2016-TU-V dated 10.11.2017. This would benefit the Institute in many ways like receiving exemption in excise and custom duty. Copy of the letter enclosed as Annexure-L.</p> <p><u>Approval of the Governing Body</u></p> <p>Noted</p>
4.11.02	<p>Organization of 7th IEEE Conference CSNT 2017</p> <p>IIIT, Nagpur recently organised and hosted 7th IEEE International Conference on Communication System and Network Technologies (CSNT-2017) in association with IEEE Bombay Section on 11th November to 12th November 2017. The acceptance rate of this schedule conference was 23%. It provided a platform for the faculty and students of the Institute to interact with researchers of international repute. Broucher is enclosed as Annexure-M.</p> <p><u>Approval of the Governing Body</u></p> <p>Noted</p>
4.11.03	<p>Sanction of Visvesvaraya PhD Scheme.</p> <p>Visvesvaraya PhD Scheme for Electronics & IT (20 Part Time seats) of Media Lab Asia under MeitY has been sanctioned to IIIT, Nagpur under phase- I, Category A (CFTIs) Copy of email enclosed as Annexure-N</p> <p><u>Approval of the Governing Body</u></p> <p>Noted</p>
4.11.04	<p>Availability of NKN Connectivity.</p> <p>Under NKN initiative IIIT, Nagpur has been sanctioned a high unified speed connection of 1Gbps for internet connectivity on zero cost basis. The necessary technical feasibility survey has been completed by the authorities of National Knowledge Network (NKN) and the services would commence shortly. This would bring IIIT, Nagpur on the map of NKN to avail various resources and to participate</p>

	in various national initiatives.
	<u>Approval of the Governing Body</u>
	Noted
4.11.05	Appointment of In-charge Dean
	In 1 st BoG Governing Body has authorized the Mentor Director to nominate I/c Dean for IIIT Nagpur from amongst VNIT faculty members. Accordingly, Prof. M. V. Aware, has been appointed as In-charge Dean with effect from 22.11.2017.
	<u>Approval of the Governing Body</u>
	Noted
4.11.12	Any other items with permission of the chair
	Nil

The meeting ended with vote of thanks to the Chair.

Chairman