भारतीय सूचना प्रौद्योगिकी संस्थान, नागपुर. (भारत)
भारतीय माहिती तंत्रज्ञान संस्था, नागपुर. (भारत)

INDIAN INSTITUTE OF INFORMATION TECHNOLGY. NAGPUR. (India)

MINUTES OF 1ST MEETING OF BOARD OF GOVERNORS IIIT NAGPUR HELD ON DATED 16TH FEBRUARY 2016 AT SHASTRI BHAVAN, MHRD, NEW DELHI

Following Hon. Members attended the 1st meeting of Board of Governors of IIIT, Nagpur

S N	Name and Address	Designation
1	Shri Vinay Sheel Oberoi Secretary, Department of Higher Education, MHRD, New Delhi	Chairman
2	Shri Rakesh Ranjan Jt. Secretary, Technical Education, MHRD, New Delhi	Member
3	Smt. Darshana M Darbal Financial Advisor, MHRD, New Delhi	Member
4	Dr. Sanjay Chahande Principal Secretary, Higher and Technical Department, Government of Maharashtra, Mumbai	Member
5	Shri. Apoorva Chandra Sen Principal Secretary, Industries Department, Government of Maharashtra, Mumbai	Member
6	Smt. Tripti Gurha Director (TE), MHRD, New Delhi	Member
7	Dr. Narendra S. Chaudhari Director, Visvesvaraya National Institute of Technology (VNIT), Nagpur	Member
8	Dr. S. P. Kane Vice-Chancellor, RTM Nagpur University, Nagpur	Member
9	Smt. (Dr.) Manali Kshirsagar Representative of ADCC Infocad Ltd., Nagpur	Member
10	Dr. Krishnamurthy Kesavasamy Head-Academic Interface Program, TCS, Mumbai	Member
11	Shri Gulabrao Thakare Joint Director, Technical Education, Nagpur Region, Nagpur	Member Secretary

The following invited persons were also present:-
Shri Praveer Saxena, Under Secretary, MHRD
Prof. A.G. Keskar, Professor of Electronics, VNIT, Nagpur
Prof. R.R .Yerpude, Registrar, VNIT, Nagpur.
Prof. A.G. Kothari, Associate Professor, VNIT, Nagpur
Dr. Kiran Patil, Dy. Secretary Higher and Technical Education, Government of Maharashtra.
Prof. V.H. Mankar HoD, Government Polytechnic, Nagpur
Shri Abhay Kimmatkar, Jt. M.D. ADCC, Infocad Ltd., Nagpur

Item No	Agenda Item
1.1	**To confirm the minutes of the meeting held on 12th December 2015 for establishment of IIIT Nagpur.**
	Agenda:
	The decision no 6.(i)- Temporary campus for IIIT, Nagpur- VMIT, Dongarga, Wardha Rd Nagpur is considered as site for temporary campus of IIIT, Nagpur.
	VNIT Team has undertaken the visit of above campus for verifying the facilities and infrastructure. It is felt that some more sites should be visited before finalizing the temporary campus.
	Accordingly, Regional Telecom Training Centre (RTTC), BSNL, Seminary Hills was visited by the VNIT Team. The vacant building, infrastructure labs, hostel facility, mess etc. are suited for temporary campus. They are prepared to provide these facilities as per CPWD norms. It is proposed to express the interest in the RTTC facility along with few other facilities.
	Resolution: It has been resolved that Jt. Secretary, Technical Education, MHRD accompanied by Mentor Director and other members will visit the facilities including hostel, offered by RTTC and VMIT (where buildings will be shared with National Law University also) for making appropriate decision. They will also explore the intake of students based on infrastructure available like classrooms, laboratories and hostel facilities. The recommendation regarding in-take of students to be admitted during first year and temporary site of IIIT Nagpur, be ratified by chairman BoG.
	Since then Sh. Rakesh Ranjan, Joint Secretary (MHRD), Govt. of India, Sh. Sanjay Chahande, Principal Secretary, Higher and Technical Education, Govt. of Maharashtra and Prof. (Dr.) Narendra S. Chaudhari, Director, VNIT, Nagpur (and Mentor Director, IIIT Nagpur) visited both the sites on 26.02.2016. After the visit, it was decided to hire the RTTC facilities as the temporary campus for IIIT, Nagpur. Considering the availability of accommodation at the temporary campus it was found appropriate to start one batch of 40 in each of the two streams, i.e., a total of 80 students may be given admission in the 1st year. Accordingly a revised seat matrix may be sent to CSAB.
1.2	**To note the Action Taken Report on resolutions of the various meeting held for starting IIIT Nagpur.**
	Agenda:
	The MOA, Rules and Regulations of IIIT Nagpur are framed on 12th December 2015. For smooth implementation of MOA and creation of IIIT Nagpur wherever it is necessary MOA of IIIT Nagpur should be read along with IIIT Act/NIT Act and its statutes.
	Resolution: BoG noted the Action Taken Report.
1.3	**To note the confirmation of registration of society after receipt of certificate of registration from Registrar of Societies, Nagpur.**
	Agenda:
	*The Society has obtained Certificate of Registration No. [MAH-40/16(N)]/ Dated 13th Jan. 2016. The Certificate of Registration is enclosed at **Annexure A** for the kind information of the Governing Body.*
	Resolution: Noted.

1.4	**Acquisition of Land for IIIT, Nagpur:** **Agenda:** *Government of Maharashtra vide (1) Government Resolution No. Land-2014/Pra. Kra 45/J-8 dated 20.06.2015; and Government of Maharashtra has sanctioned and allotted 39.96 hectare land at village Mouza Waranga, Nagpur (Rural). This land is acquired through lease agreement on 15.01.2016* **Resolution:** The land acquisition report submitted by Principal Secretary, Higher and Technical Department, Government of Maharashtra is noted.

1.5	**Authorities of the Institute**
	Agenda:
	
	The following shall be the authorities of the Institute
	    a. The Board of Governors;
	    b. Senate ;
	    c. Finance Committee,
	    d. Building and Works Committee,
	    e. The Research Council;
	    f. Such other authorities as may be declared by the statutes to be the authorities of the institute.(This is as per IIIT Act 2014).
	
	Resolution: BoG approved the authorities in principle.

1.6	**To nominate the Chairperson for IIIT Nagpur.** **Agenda:** *As per the Rule 9 (i) & (ii) of the Society, IIIT, Nagpur, can appoint one among the Governing Body as Chairperson, elected from a panel of three names recommended by Search-cum- Selection Committee for a period of five years.* *It is proposed to appoint Shri Vinay Sheel Oberoi, Secretary, Department of Higher Education, MHRD, New Delhi as the Chairperson of the Society till the selection of a Chairperson as per the Rules. The function and powers of the Chairperson will be as per the Rules of the Society.* **Resolution:** The nomination of Shri Vinay Sheel Oberoi, Secretary, Department of Higher Education, MHRD, New Delhi as the Chairperson of IIIT Nagpur is approved.

1.7	**Appointment of Director**
	Agenda:
	
	Pursuant to Rule 9 (a) (3) of the Rule, any of the following person may be elected as directed and recommended by the Search-cum-Selection Committee:
	    a. The Chairperson of the Board
	    b. Director of the Indian Institute of Technology of the zone in which the institute located.
	    c. One nominee of the Central Government, who shall be the person of eminence in academia in the field of information technology
	    d. One nominee of the State Government, who shall be the person of eminence in academia in the field of information technology
	    e. One nominee of the industry partner(s), from the information technology industry.
	
	*Function and powers of the Director will be as per the Rules of the Society. (**Annexure-B**)*
	
	In absence of this and as per the item no 6(3) of meeting conducted on 12th December 2015, VNIT Nagpur will act as a mentor institute for IIIT Nagpur, Hence, it is proposed that Director, VNIT will act as the mentor Director for IIIT NAGPUR till the regular Director post is filled in.
	
	Dr.Narendra Chaudhari, Director, VNIT Nagpur *will be the officiating mentor Director for IIIT Nagpur. It is also proposed to authorize mentor Director to nominate I/c Dean for IIIT Nagpur from amongst VNIT faculty members.*
	
	Resolution: BoG approved the nomination of **Dr.Narendra Chaudhari, Director, VNIT**

	Nagpur as officiating mentor Director for IIIT Nagpur and authorised mentor director to create team for smooth functioning of IIIT Nagpur.
1.8	**Appointment of Registrar** **Agenda:** *For the smooth and day to day administration of the works of the Society towards its objectives, it is requested to appoint registrar. The BoG may constitute a committee for the selection of the Registrar mentioning specific qualifications, experiences if any.* *In absence of selection committee, for smooth and day to day administration of works of the society towards its objectives, Till then, it is proposed to nominate one person* **on the recommendation of mentor Director from VNIT, Nagpur after obtaining formal approval of the BoG***(either Officer or Faculty member with the rank of Associate Professor or above from VNIT) as* **I/c Registrar** *who will also be Secretary of the Board.* *Function and powers of the Registrar will be as per the Rules of the Society.* **(Annexure-C)** **Resolution:** Governing Body desired that the Mentor Director may appoint Registrar or Deputy Registrar of mentor institute. If this doesn't work, Governing Body will again look into it.
1.9	**Arrangement of Mentorship by VNIT to IIIT Nagpur and the role of Mentor Director.** **Agenda:** *As per the decision taken in the meeting held on 12th December 2015 under the chairmanship of Secretary MHRD item no. 6(3), VNIT Nagpur will be the mentor institute for IIIT Nagpur.* *In order to implement this decision, the arrangement of mentorship and its modalities of operation is proposed. The detailed document is enclosed in* **Annexure-D.** **Resolution:** BOG approved the proposal.

1.10	**Constitution of Senate for IIIT, Nagpur**
	Agenda:
	
	For effectual discharge of the academic function of the Institute, it may have a senate with such members as prescribed under Rule 10 (a).
	Composition, Function and powers of Senate will be as per the Rules of the Society. **(Annexure-E)**
	In the absence of Faculty, Academic staff and Senate it is proposed to constitute Ad-hoc Academic Committee as below:
	i. **Academic Committee- Computer Science**
	    • *Chairman - One Regular Faculty of Computer Science Dept. from Mentor Institute (VNIT) to be nominated by Director, VNIT, preferably of the rank of professor or not below the rank of Associate Professor as Chairman.*
	    • *Member(s)- Two Regular Faculty of Computer Science Dept. from Mentor Institute (VNIT) to be nominated by Director, VNIT not below rank of Assistant Professor.*
	    • *Member-One IT Expert nominated by ADCC Ltd. Nagpur- (Industry Partner).*
	    • *Member- One IT Expert nominated by TCS Ltd (Industry Partner).*
	
	ii. **Academic Committee- - Electronics & Communication Engineering**
	    • *Chairman - One Regular Faculty of Electronics & Communication Engineering Dept. from Mentor Institute (VNIT) to be nominated by Director, VNIT preferably of the rank of professor or not below the rank of Associate Professor as Chairman.*
	    • *Member(s)- Two Regular Faculty of Electronics & Communication Engineering Dept. from Mentor Institute (VNIT) to be nominated by Director, VNIT not below rank of Assistant Professor.*
	    • *Member-One Electronics & Communication Engineering Expert nominated by ADCC Ltd. Nagpur (Industry Partner).*
	    • *Member- One Electronics & Communication Engineering Expert nominated by TCS Ltd*

	(Industry Partner). *These committees will discharge the functions of the senate and look after all academic matter under the chairmanship of mentor Director.* **Resolution:** Governing Body approved the composition of adhoc committees proposed in the Agenda Item. However, Mentor Director was required to specify the mandate of these committees. The Governing Body resolved that the powers of Board of Studies will be vested in the Committees.
1.11	**Obtaining PAN and TAN and other Statutory Registrations** **Agenda:** *For various income tax purposes, society is required to obtain Permanent Account Number and Tax deduction Account Number from the Income Tax Department and also to obtain all statutory registrations for the effective running of the Society.* *It is recommended to obtain the same and authorize mentor Director to do necessary action for obtaining PAN and TAN and other Statutory registrations.* *BOG is requested to approve the same.* **Resolution:** Approved.
1.12	**To open and operate the Bank Account.** **Agenda:** *It is proposed to open and operate bank account with State Bank of India, VRCE Branch, Nagpur for official purpose in the name of IIIT, Nagpur. Hence, BoG may authorize opening of a Bank account with State Bank of India, VRCE Branch. BoG may also authorize Mentor Director & I/c Registrar of the Society to operate the account jointly and fix limit of transaction.* **Resolution :** Approved with a suggestion that the I/c Registrar will exercise a financial power up to Rs. five lakhs and above Rs. five lakhs with Mentor Director and Registrar jointly within the sanctioned budget and as per the GFR.

1.13	**To approve initial budget for first year i.e. Academic Year 2016-17 for IIIT, Nagpur**
	Agenda:
	
	This is with reference to the commencing the classes this academic session (2015-16) it is necessary to sanction Budget with regards to estimate of Expenses proposed to be incur for First Year Academic sessions (2016-17) as below:
	    1. Recurring : Rs. 465.60 Lakhs
	    2. Non-Recurring : Rs. 800.00 Lakhs
	       Total : Rs. 1265.00 Lakhs
	*Details regarding these object head-wise is shown in **Annexure-F***
	
	Resolution: BoG in principle approved the initial budget with the suggestion to submit details with necessary justification. The financial heads should also include an expenditure item for permanent campus development. Revised Annexure-F was approved.

1.14	**To appoint administrative and academic staff and faculty.** **Agenda:** *The mentor institute will take the initiative to appoint administrative (Including Financial advisor and Accounts Officer), academic staff and Faculty as per recruitment rules of IIITs/NITs. Mentor Director will constitute a selection committee for this purpose.* *For initial functioning of IIIT Nagpur mentor Director can appoint the various persons based on the need on Temporary basis and he should be authorized for taking the decision related with the remuneration based on qualification and credentials.* **Resolution:** The appointments may be done on temporary basis only on the basis of Recruitment Rules of NIT. The faculty of the mentor institute and adjunct faculty would be taken. Retired Professors may be considered.

1.15	**Preliminary expenses for ratification**
	 Agenda:
	
	 Following expenses were incurred till 30/1/2016 for IIIT Nagpur:
	
	 <u>*Expenditure incurred as on 31.01.2016*</u>
	
	 Payments made for
	    1. Land Survey Charges : Rs. 3,78,200/-
	    2. Transportation and Office Expenses : Rs. 41,595/-
	    3. Society Registration and Legal Fees : Rs. 30,000/-
	    4. Other Committed and Incurred expenses : Rs. 2,00,000/-
	            Total : Rs. 6,49,795/-
	
	 Resolution: The Land Survey charges may be dropped. The other committed and incurred expenses may be provided for an actual basis. Their details may provided. Financial documents may be submitted for perusal by Governing Body.

1.16	**To carry out domain Registration, Web site Design and Logo for IIIT Nagpur.** **Agenda:** *The domain name "iiitn.ac.in" has to be registered for the Society. The suitable steps are to be initiated for website design and to create a specific logo for the institute. The suitable steps will be initiated after the approval.* **Resolution:** Approved.

1.17	**Formation of Various Committees:**
	 Agenda:
	
	 For other activities with respect to authorities, it is proposed for formation of Following Committees as per statues of NIT:
	    1. Selection Committees for recruitments of Academic staff, Technical staff, Administrative and ministerial staff.
	    2. Building & Works Committee.
	    3. Grievances Committee
	
	 Resolution: Approved and authorized Mentor Director for taking necessary steps.

1.18	**To appoint Search cum Selection Committee for nomination of Chairman of the society:** **Agenda:** *In order to constitute Board of Directors as per MoA it is proposed to form Search cum Selection Committee to appoint Chairman of the Society consisting nominee of Central and State Government and the representatives of Industry Partners.* **Resolution:** In principle approved with a suggestion that Government of Maharashtra should propose a panel for search cum selection committee and intimate MHRD, Government of India.
1.19	**Appointment of Architecture/ Structural consultant for IDP** **Agenda:** *In order to build buildings for IIIT, Nagpur, it is essential to prepare Institutional Development (Master) Plan (IDP) for construction work. It is therefore, propose to authorize Mentor Director to appoint Architectural/Structural Consultant(s) to prepare the IDP. The necessary expenditure needed to be sanctioned for the same.* **Resolution:** In principle approved and Mentor Director is authorized to float a tender for the same.

1.20	**Matters related to starting Academic Sessions in 2016-17** **Agenda:**
	In this regard, Chairman, CSAB is to be requested for inclusion of the IIIT-Nagpur in the Centralized Counselling Process for the admission during the academic year 2016-17. *This is with reference to the commencing the classes this academic session (2016-17) and adding IIIT Nagpur to the list of Institutions for allocation of students at CSAB.* *i. Campus : The campus of the institution will be decided and notified in the IIIT Nagpur Brochure.* *ii. Mentor Director and Dean : The Director of VNIT NAGPUR, Dr. Narendra Chaudhari shall be the mentor Director until a full time Director is recruited. He will nominate a faculty member of VNIT NAGPUR as I/c Dean and he will look after day to day affairs.* *iii. Course structure: The Institute proposes to start with two Undergraduate courses B-Tech-Computer Science and Engineering, and B-Tech-Electronics and Communications. The same shall be on a semester mode. The curriculum for these courses shall be prepared, reviewed and proposed by the ad-hoc Academic committee (Senate).* *iv. Batch Size and seat allocation: The proposed batch Size is 60 per branch and the allocation (Seat Matrix) is as follows:*

Duration	Type	Name of programme and Branch Code	Quota	OP	OP PwD	SC	SC PwD	ST	ST PwD	OBC	OBC PwD	Total
4	B.Tech	CSE	AI	29	1	9	0	5	0	15	1	60
4	B.Tech	ECE	AI	29	1	9	0	5	0	15	1	60

*SC: Scheduled cast, ST: Scheduled tribe, OBC: Other backward class(Non Creamy), PWD: Persons with disability
v. The admission to IIITs is through Central Seat allocation Board (CSAB). The students are allotted admission by CSAB based on their JEE-Main ranks. The Indian Institute of Information Technology Nagpur will be listed in the CSAB website under List of participating institutes under the category of Other Central Government Funded Technical Institutes.
vi. Faculty: The Initial faculty is being proposed from the premier institutes in the state on a need basis and also from the mentor institute. The Institute will be hiring faculty through temporary appointments or through deputation.

vii. Reporting centre activities: An administrative team of IIIT Nagpur will be set up and the reporting activities shall have the assisted by the mentor institute.

viii. Document verification: The Administrative team set up for IIIT Nagpur and supported by the mentor institute will verify the documents.

Resolution: The Governing Body approved the Agenda except sub-item (iv). In respect of sub item (iv) the Governing Body decided that the Seat Matrix may be revised as per availability of accommodation. The revised seat matrix may be conveyed to CSAB after site visit of Joint Secretary and with the approval of Chairman.

1.21	**To fix Fees and other charges to be charged from the students from Academic Year 2016-17** **Agenda:** *It is proposed to Charge as per following* *1. Tuition Fees : Rs 1,25,000/- Per Year (Ref.: As per NIT Council resolution)* *2. Other Fees (Includes development fees, library fees, Internet, Sports etc)* *Rs. 20,000/- Per Year*

	3. *Hostel and Mess Charges:* *As per actual.* **Resolution:** BoG approved the fee structure which is as given below: The Tuition fees will be Rs. 1,80,000 Per Year. However, the first two batches will be given a discount of 50 % in the tuition fee for entire duration of their course. The discontinuation of discount will be considered after review by the BoG for third year of operation, at appropriate time. The other fee as proposed.
1.22	To discuss any other item with the permission of the chair. NIL

The meeting concluded with a vote of thanks to the chair.

<div align="right">Chairman</div>